

**Andrew J. Spano**  
County Executive

Department of Health

Joshua Lipsman, M.D., M.P.H.  
Commissioner

**TRI-COUNTY RYAN WHITE TITLE I  
STEERING COMMITTEE MEETING**

Wednesday, March 8, 2006

Planned Parenthood – White Plains Center  
175 Tarrytown Road

**APPROVED MINUTES**

- Members Present:** T. Ashe, F. Avellanet (for R. Schiffrin), H. Blecher, B. Bento-Fleming, C. Brazil, C. Burwell, D. Capasso, C. Carroll, B. Cauthen, D. Dominguez (for R. Maher, Jr.), H. Fitzgerald, L. Hilton, B. Ilardi, R. Leander, M. Littles, R. Pagan (for G. Diaz), A. Paige-Bowman, J. Park, A. Pattie (for M. Piazza), T. Payne, K. Slade, A. Straus Shurin, P. Taddeo (for S. Levine, MD), S. Wayne, and G. Yarn
- Members Absent:** V. Alvarez, C. Archbald, MD, M. Bannister, L. Beal, L. Bennett, D. Frantzen, D. Kittell, D. Marlowe, J. McGovern, S. Pemberton, D. Scholar, K. Scott, M. Sosne, D. Stern and O. Young
- Guests Present:** D. Abramson (CHAIN), S. Gray (UL), M. Hodgson-Vargas (CCSNYS), and J. Maldonaldo (UL)
- Staff Present:** J. Lehane and R. Recchia
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**I. Approval of Minutes**

The February 8, 2006 minutes were approved.

**II. Announcements**

- Anita Paige-Bowman announced an opening as the alternate representative for Tri-County at the New York Planning Council. The alternate member of the Planning Council attends monthly meetings and reports back to the community. Anyone interested in filling the position should contact Anita.
- Melvin Littles announced the National Minority AIDS Council is holding the 2006 National Partnership Network CBO Meeting in San Diego on May 25-27, 2006. To register go to [pi@nmac.org](mailto:pi@nmac.org). They will also host the 2006 US Conference on AIDS in Hollywood, Florida on September 21<sup>st</sup> to 25<sup>th</sup>. Those interested in attending can find information at [www.nmac.org](http://www.nmac.org)
- Muriel Hodgson-Vargas (CCSNYS) announced that two forums on exploring the future of HIV/AIDS services will be held (1) April 11<sup>th</sup> at the Mount Vernon Public Library and (2) April 27<sup>th</sup> at the Yonkers

## **Title I Steering Committee Meeting**

March 8, 2006

Page 2 of 5

Public Library, Grinton I. Will Branch. The purpose of these workshops is to help organizations define collaboration, identify essential elements of collaboration building, explore obstacles and barriers, and determine expectations. Contact Donna Bell, Project Assistant at [dbell@ccsnys.org](mailto:dbell@ccsnys.org) or 914-667-6752.

### **III. Update Reports**

#### **Living Together** (G. Yarn)

- At the last Living Together (LT) meeting Andrea Durkin, Program Manager of the Montefiore Medical Center Home Health Care Program, presented information about the new home health care program in Westchester County. This program has been made available to people with HIV/AIDS who are having medical problems and need help at home. For more information contact Andrea Durkin at 718-405-4504.
- Tom Petro announced that in the next year or two the case management services will be reviewed with the intention of requesting proposals for new programs. He led a discussion and many consumers provided valuable information about how case management services can be helpful. Further discussions are planned at the HIV working groups and committees in the next few months.
- The next LT meeting will be held on April 13, 2006 at ARCS.

#### **Title II** (T. Ashe)

- The next meeting of the Community Advisory Committee will be held on March 28<sup>th</sup> at ARCS.
- The Case Management Committee is sponsoring a forum on "Women in Treatment" on March 13<sup>th</sup> at ARCS. For more information and/or to register contact Tracy Ashe or Yelitza Acevedo at 914-428-6300.
- The Mental Health and Substance Use Committee will sponsor an educational program on HIV/AIDS for adolescents of the Linkages Program on March 15th.
- The AIDS Institute (AI), Leadership Training Institute (LTI) is sponsoring a full day of training at St. John's Riverside Hospital on March 20<sup>th</sup>. The topic of the training is "How PWHA's can help PWHA's address and maintain mental health." For more information contact Tracy Ashe or Yelitza Acevedo at 914-428-6300.

#### **Title I** (R. Recchia)

- Jan Park reported that the NY EMA was successful in submitting another stellar Ryan White Application to HRSA which resulted in an increase in our award funding by approximately 2.5%. The Planning Council had been anticipating that the EMA would be getting cut by as much as \$5 to \$10 million. It is very exciting to see that our efforts have been rewarded with success two years in a row given the difficult climate and stiff competition for funds.
- The Ryan White CARE Act reauthorization is underway. It is anticipated that there will be some changes to the CARE Act based on the HRSA principles. We are awaiting the results of the process. There will be groups traveling to Washington, DC to talk to congress about the importance of reauthorization. Contact Housing Works and GMHC in NY for information about traveling in order to participate in these advocacy campaigns. Having consumers tell their stories is a powerful way to influence the shaping of the reauthorized CARE Act.
- Case management programs have not been reviewed for nine (9) years. We considered putting out a new request for proposals (RFP) for case management in Year 16, however, we are considering a delay because several state and local issues are soon to be decided that may effect how case management services are

delivered. On the federal lever, the reauthorization process may result in changes in services that will be supported by the CARE Act. NYS is working on new guidelines for case management programs and NYC is considering putting out a new RFP for case management in Year 17. Considering all of these events that could have an impact on how we operate case management in the Tri-County region it might be best to wait a year to put out a new RFP. During this time we will continue the discussion about what models of case management work best in our region.

**IV. VOTE: Year 16 (3/1/06-2/28/07) Spending Plan (R. Recchia)**

A motion was made to accept the Spending Plan for Year 16 in the amount of \$5,780,320. All of the members approved the spending plan by unanimous vote. Included in the spending plan were the following issues:

1. Funding for Tri-County treatment adherence program currently at \$140,855 administered by the AI via the Medical Health and Research Association (MHRA), and the CHAIN study at \$340,000 administered by MHRA. These will be deducted and the balance of the award to be transferred for the direct administration of local programs by WCDH
2. The Planning Council Support line will include funding, currently at \$66,035, to fill a WCDH Title I program staff budget deficit.
3. Year 15 carryover (amount to be determined) will be used to further support the HIV Uninsured Care Programs (ADAP, ADAP-Plus, Homecare, APIC).

**V. Tool for Ranking Spending Priorities**

Three service categories were scored and ranked. Oral Health Care, Outreach Services, and Treatment Adherence Services were valued and weighted. Program/Planning Council Support is a category that does not lend itself for this valuing and weighting process and was not scored with the other direct service categories.

The scores appear below in Table 2. Oral Health Care was given a total weighted score of 88 out of a possible 100 points. After doing some research it was found that Oral Health Care is a core HRSA category and the total of 88 includes the 15 points for that weighting category. Outreach Services was scored a total of 85 points. Treatment Adherence Services received a total weighted score of 85 points.

**Table 2. Results of Service Category Assessment Grid**

<b>Service Category</b>	<b>Payer of Last Resort (6)</b>	<b>Access to Care (4)</b>	<b>Specific Gaps/Needs (3)</b>	<b>Core Service (3)</b>	<b>Consumer Priority (4)</b>	<b>Total</b>
<b>Maximum Score</b>	<i>5 pts x 6 = 30</i>	<i>5 pts x 4 = 20</i>	<i>5 pts x 3 = 15</i>	<i>5 pts x 3 = 15</i>	<i>5 pts x 4 = 20</i>	<b>100 pts</b>
Ambulatory/Outpatient Care	24	16	9	15	20	<b>84</b>
Case Management	24	20	15	15	20	<b>94</b>
Food Bank/Home Meals	24	16	15	0	20	<b>75</b>
HIV Uninsured Care Programs (ADAP, ADAP+, APIC)	30	20	15	15	12	<b>92</b>
Housing Assistance	24	20	15	0	20	<b>79</b>
Legal Services	24	12	9	0	12	<b>57</b>
Mental Health Services	24	20	15	15	16	<b>90</b>
Transportation	30	20	15	0	20	<b>85</b>
Oral Health Care	30	12	15	15	16	<b>88</b>
Outreach Services	30	20	15	0	20	<b>85</b>
Treatment Adherence Services	30	20	15	0	20	<b>85</b>
Program/Planning Council Support						

**Next Steering Committee Meeting: April 12, 2006**  
**10:00 am-12:00 noon,**

**Nyack Hospital – Rockland County**  
**TRI-COUNTY RYAN WHITE TITLE I SPENDING PLAN**  
**YEAR 16 (3/1/06 - 2/28/07) DRAFT**  
**Approved by the Tri-County Title I Steering Committee 3/1/06**

SERVICE CATEGORY	Carrying	Percent
	Costs	
Ambulatory/Outpatient Medical Care	\$313,635	5.9%
Ambulatory/Outpatient Medical Care (MAI)	\$131,127	2.5%
HIV Uninsured Care Programs	\$39,335	0.7%
Treatment Adherence	\$224,944	4.2%
Oral Health Care	\$114,805	2.2%
Mental Health Services	\$178,544	3.4%
Case Management	\$1,125,089	21.2%
Legal Services	\$131,605	2.5%
Housing Assistance	\$525,300	9.9%
Food Bank/Home-Delivered Meals	\$649,510	12.3%
Transportation	\$229,771	4.3%
Outreach Services	\$438,996	8.3%
Outreach Services (MAI)	\$387,896	7.3%
Program Support/PWA Advisory Group	\$311,185	5.9%
Planning Council Support	\$232,750	4.4%
<b>Subtotal All Programs</b>	<b>\$5,034,491</b>	<b>95.0%</b>
Grantee Administrative Costs	\$264,973	5.0%
<b>Total Title I FY 2006 Amount</b>	<b>\$5,299,465</b>	<b>100%</b>

**NOTES:**

- 1) The Year 16 Tri-County award is maintained at 4.8% of the EMA's total award based on the proportion of 2004 living AIDS cases ( $3,064/63,681 = 4.8\%$ ) as submitted in the Year 16 HRSA application.
- 2) The Year 16 EMA award at  $\$120,423,326 \times 4.8\% = \$5,780,320$  for Tri-County. (The EMA's Y16 award represents approximately a 2.1% increase over the Year 15 award which was  $\$117,906,710$ .)
- 3) The EMA award includes  $\$11,936,258$  in Minority AIDS Initiative (MAI) funding. The Tri-County award includes  $\$572,940$  (4.8%) of MAI funding.
- 4) Funding for a Tri-County treatment adherence program currently at  $\$140,855$  administered by the AI via MHRA, and the CHAIN study at  $\$340,000$  administered by MHRA historically has been deducted and the  $(\$5,299,465)$  balance is transferred for the direct administration of local programs by WCDH.
- 5) Like last year, the Planning Council Support line includes funding, currently at  $\$66,035$ , to fill a WCDH Title I program staff budget deficit.
- 6) Year 15 carryover (amount to be determined) historically has been used to further support the HIV Uninsured Care Programs (ADAP, ADAP-Plus, Homecare, APIC).

